



Statement of Qualifications

ACM Removals Ltd

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1.0. INTRODUCTION

ACM Removals Ltd is pleased to submit this Statement of Qualification to provide full asbestos removal contracting services.

2.0. COMPANY OVERVIEW

ACM Removals Ltd, as a practitioner of the removal of asbestos prioritize the protection of others and those persons at work against the hazards to health and safety in connection to these activities. Our scope of works has a wide range of activities relating to asbestos, including permitted types of work involving asbestos, airborne contamination, identifying and managing asbestos, training, clearance inspection, and keeping and assessing of asbestos records. Consultants and independent assessors will be used where applicable.

Importantly, our scope of works has been audited and upgraded and is compliant under the current WorkSafe Act, and any changes in the relevant duties under health and safety law.

- Class A Asbestos Removal

Includes preparation of asbestos removal area and removal site, isolation of removal site, friable asbestos removal process, decontamination process, clean up of work site and following documentation.

- Class B Asbestos Removal

Includes preparation of asbestos removal area and removal site, isolation of removal site, non-friable removal process, decontamination process, clean up of work site and following documentation.

- Asbestos Encapsulation

Asbestos encapsulation refers to the treatment of asbestos containing materials with sealants. These sealants then surround the asbestos fibres, thus preventing them from being released.

- Asbestos Surveys

The asbestos survey will identify the location, type, extent and condition of any asbestos containing materials, and provide recommendations for their management. ACM Removals Ltd can recommend or coordinate IP402 or IP404 surveying.

- Demolition

Providing project solutions for all facets of demolition and deconstruction works, with every aspect of the demolition process carefully considered.

- Asbestos Disposal

Disposal of asbestos is usually a part of our asbestos removal process, but we also provide pick up and disposal of asbestos from sites.







3.0. HEALTH & SAFETY

ACM Removals is a full service asbestos abatement company that complies with WorkSafe New Zealand requirements for Class A and Class B removal of asbestos. Under the current legislation we strive for excellence in the workplace, and compliance and satisfaction at the client level. Our team is personal, bonded and attentive to the problem at hand, and provide solutions to any abatement situation.

ACM Removals has all the necessary Health and Safety procedures in place, and a full health and safety plan is developed for each project – Site Specific Safety Plan. That provides more detail into what is required to safely manage the risks of working with Asbestos on a project, specifically in the Job Task Analysis and Toolbox Meeting, and determines how Health and Safety will be managed on each individual site. It ensures that relevant site information is regularly updated and safety is monitored, keeping our work procedures compliant with NZ Health and Safety at Work Act (2015).

4.0. LICENSES AND CERTIFICATES

 <p>REMOVAL LICENSES</p> <p>ACM Removals Ltd has been approved under the Health and Safety at Work (Asbestos) Regulations 2016 for a Class A Asbestos Removal License, number RA16060061 and a Class B Asbestos Removal License, number RB18030038.</p>	 <p>OHSAS 18001:2007</p> <p>Management systems of ACM Removals Ltd have been formally assessed by International Certifications and found to comply with the requirements of OHSAS 18001:2007 Occupational Health and Safety Management Systems - Requirements.</p>	 <p>SITE WISE</p> <p>ACM Removals Ltd has achieved SiteWise Green Status and a grade of 93% on the annual assessment. ACMR has demonstrated that we have quality health and safety systems in place. ACMR is listed as a green business in the SiteWise database.</p>	 <p>PREQUAL</p> <p>ACM Removals Ltd has been assessed for contractor pre-qualification in order to demonstrate to potential Clients that we understand our legal obligations under health and safety law and have systems in place to ensure we can work safely - protecting our own staff, our sub-contractors and the Client's staff.</p>
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* Listed certificates are available to our clients on request.



5.0. HEALTH & SAFETY POLICY

ACM Removals Ltd (as PCBU) is committed to the protection of its employees, its property and other people from accidental injury or damage from work carried out by and on behalf of the company and adopts health, safety and welfare as a fundamental business objective.

To meet this commitment ACM Removals Ltd will:

- Ensure that all practices and procedures relating to our scope of work conform to the Health and Safety at Work(Asbestos) Regulations 2016, OHSAS 18001:2007 Standard, Health and Safety at Work Act 2015, Health and Safety at Work (General Risk and Workplace Management) Regulations 2016, WorkSafe Approved Code of Practice for Management and Removal of Asbestos, WorkSafe Asbestos - New Zealand Guidelines for the Management and Removal of Asbestos (3rd edition) and other relevant New Zealand health and safety legislation, standards and codes of practice;
- Ensure constant work on prevention of injury and ill health;
- Ensure the accurate and timely reporting and recording of all workplace incidents and unsafe conditions;
- Ensure reduction of hazards in the workplace;
- Ensure adequate training for employees, and compliance with WorkSafe regulations and requirements;
- Support and encourage employees consultation and participation in health and safety;
- Provide an opportunity for early return to work and rehabilitation for injured employees;
- Ensure health and safety objectives are set and reviewed every 6 months;
- Will promote a system of continuous improvement.

As workers we will:

- Practice safe work methods;
- Report all incidents, near misses and accidents;
- Work on reduction of hazards;
- Cooperate in making our workplaces safe.



6.0. CAPABILITIES

6.1. ASBESTOS REMOVAL SERVICES

ACM Removals Ltd provides safe asbestos removal with all licenses in place and a team that is trained specifically for asbestos removal. We use the correct safety gear and set up of decontamination units, and use all safety procedures necessary. ACMR offers removal of asbestos from the following: Residential and commercial properties asbestos removal; Asbestos roofing removal; Asbestos wall cladding removal; Asbestos exterior materials removal; Asbestos fences removal; Asbestos ceiling removal.

6.2. ASBESTOS ENCAPSULATION SERVICES

ACM Removals Ltd provides services of sealing or encapsulation of asbestos-containing materials. ACMR uses high quality products that were tested for asbestos encapsulation.

6.3. DECONTAMINATION AND REMEDIATION

ACM Removals Ltd offers decontamination of asbestos contaminated sites and emergency asbestos clean-up following damage. ACMR also offers remediation plans – preparation of a full methodology for asbestos removal.

6.4. DEMOLITION

ACMR offers building demolition for a guaranteed safe, clean and professional site, with every aspect of the process carefully considered. Protocols are in place to promote a safe work environment with consideration of potential hazards of the demolition industry.

6.5. ASBESTOS MANAGEMENT

- Asbestos Information – Pre work consulting and free estimates with expert advice.
- Asbestos Testing – ACMR’s experienced team will apply the correct testing protocol to minimize the risk of disturbance for potential contamination.
- Asbestos Surveys - ACM Removals can recommend or coordinate IP402 or IP404 surveying to identify the location, type, extent and condition of any asbestos containing materials, and provide recommendations for their management.
- Asbestos Management Register – ACMR can prepare a full register of where any asbestos is located for the purposes of management.
- Asbestos Demolition and Refurbishment Register – ACMR conducts a fully intrusive property asbestos surveying and locates any asbestos for the purposes of removal.

6.6. DATA MANAGEMENT

ACM Removals Ltd has developed an “online proprietary system” that enables accurate and valuable information to be stored for each asbestos removal job. That system can be used for efficient and accurate data management.

6.7. DISPOSAL OF WASTE

ACM Removals Ltd offers disposal of asbestos contaminated waste that is safely transported to an approved disposal site. All deliveries are fully documented and can be verified.



7.0. PERSONNEL

ACM Removals Ltd identifies what licenses and training the employee needs to do their work and makes sure to provide additional training when needed, so the employees are properly trained for the job they are doing, according to legislation.

All employees working with asbestos have to comply with Health and Safety at Work Act 2015, Health and Safety at Work (Asbestos) Regulations 2016, and ACM Removals Ltd as the employer complies with regulation 9 of the Health and Safety at Work (Asbestos) Regulations 2016 to ensure that workers who are engaged by ACM Removals Ltd as PCBU are trained in the identification and safe handling of, and suitable measures for, asbestos and ACM.

MANAGEMENT

Our managers are experienced in all aspects of operations and management, with experience in Sales Management, Marketing, Promotions, Territorial Management, Client/Customer Relations and Business Development.

SUPERVISORS

Our supervisors are experienced in all aspects of asbestos removal, and are required to hold adequate certificates and training – Class A Supervision Unit Standard 29767, Class A Removalist Unit Standard 29766 and Class B Removalist Unit Standard 29765, with years of experience in the industry. They also have adequate certificates for First Aid and working on Heights.

WORKERS

Our workers are experienced in all aspects of asbestos removal, and are required to hold adequate certificates and training – Class A Removalist Unit Standard 29766 and/or Class B Removalist Unit Standard 29765, with relevant experience in the industry.

ASSESSORS

Assessors that work with ACM Removals, providing Air Monitoring and Clearances, are required to hold adequate certificates - Conduct asbestos assessment associated with removal Unit Standard 29768.



8.0. RELATED EXPERIENCE AND REFERENCES

ACM Removals Ltd has provided asbestos removal services for a number of years. It has acquired a reputation for excellence during this time by providing expert and cost effective service to many corporations in New Zealand.

AUCKLAND ZOO

 Budget: 4.000	 Location: Motions Rd, AKL	 Completion Date: 10.04.2018.	 Contact: Tim Sherring
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ACM Removals Ltd had the opportunity to do an asbestos removal and disposal job in the Auckland Zoo, on the Old Elephant House, Avery Quarters and West Entrance. Job description included removal of asbestos cladding ceiling and soffits inside side rooms and entrance; inclusive of scaffolding and removal; air monitoring inside and outside and the appropriate disposal of asbestos waste.

AUT SOUTH CAMPUS

 Budget: 187.000	 Location: 622 Great S Rd	 Completion Date: 15.03.2018.	 Contact: John Hicks
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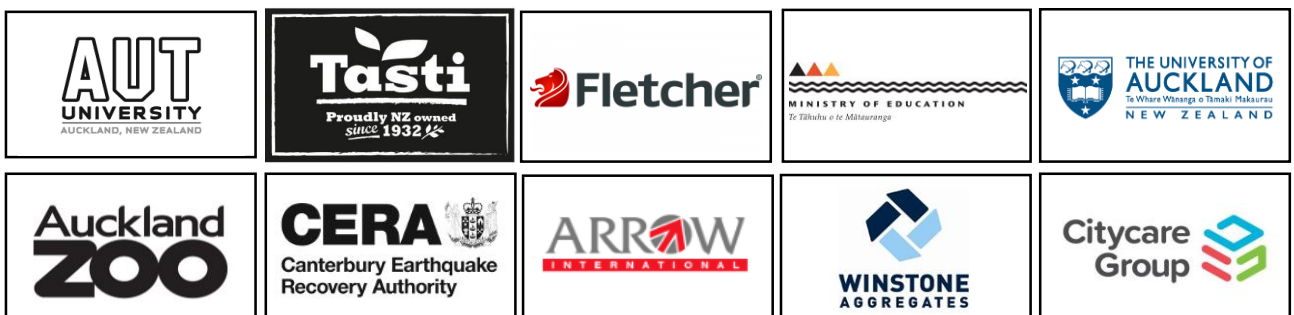
ACM Removals Ltd had the opportunity to do a demolition, asbestos removal and disposal job at the AUT South Campus, 622 Great South Road, Manukau.

- Removal of approx. 748 square meters of Class B asbestos from 8 buildings;
- Removal of approx. 270 square meters of Class A Vinyl from 6 buildings;
- Demolition of all 8 buildings, inclusive of concrete pads and general area site clean;
- Septic Tank removal, back fill and compaction of each tank nest, 4 units.

MINISTRY OF EDUCATION

 Budget: 65.000	 Location: Auckland	 Completion Date: April 2017	 Contact: 9 Schools
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ACM Removals Ltd had the opportunity to collaborate with the Ministry of Education on nine projects involving removal of asbestos cladding, vinyl, soil and encapsulation of super six roofs.





9.0. IMPLEMENTATION PLAN

Upon project award, ACM Removals Ltd will supply the client with all applicable documentation and revisions of applicable documentation. ACM Removals Ltd will provide the following documents:

- WorkSafe Class A or Class B Removal License

ACM Removals Ltd has been approved under the Health and Safety at Work (Asbestos) Regulations 2016 for a Class A Asbestos Removal License, number RA16060061 and a Class B Asbestos Removal License, number RB18030038.

- WorkSafe Notification of Licensed Asbestos Removal

Form used to notify WorkSafe New Zealand of upcoming licensed asbestos removal work, as required by the Health and Safety at Work (Asbestos) Regulations 2016 regulation 34. Notification must be given to WorkSafe at least 5 days before work commences.

- Asbestos Removal Control Plan

Details the planned methodology for removing the asbestos or ACM. This must comply with the Health and Safety at Work (Asbestos) Regulations 2016 and should comply with WorkSafe's Approved Code of Practice: Management and Removal of Asbestos.

- Site Specific Safety Plan

Determines how health and safety will be managed on site. Ensures that relevant site information is regularly updated, all safety procedures monitored and in compliance with Health and Safety at Work Act (2015).

- Health and Safety Policy

Shows the commitment of ACM Removals Ltd's management and workers to health and safety.

- Public Liability Insurance

ACMR carries 10 million public liability insurance inclusive of environmental insurance.

- Clearance Certificate

An independent licensed asbestos assessor carries out the clearance inspection and completes a clearance certificate if satisfied the area is safe to reoccupy.

ACM Removals Ltd will provide client the ability to access all of the above listed, and will offer to negotiated rates for the use of all unit rate items as well as for project managers, labours and technical support.



10.0. QUALITY ASSURANCE/QUALITY CONTROL

10.1. HEALTH AND SAFETY

The Health and Safety of each individual is the highest priority of ACM Removals Ltd. As a result, ACMR has implemented a Health and Safety (H&S) plan to protect all employees and the public against injury and illness from accidents occurring on and off the job site. Further, ACMR implements stringent protocols for its employees or other sub-contractors. Implementation of such programs is only effective when all employees are fully aware of the protocols and procedures. ACMR strives to achieve this end by setting up worker/management meetings and the most up to date training for its entire staff and employees.

ACMR maintains a highly trained workforce, and has extensive experience in dealing with a wide variety of asbestos removal projects. ACMR has recently upgraded its entire H&S management system and a copy of this program can be submitted upon request. The safety program is audited internally every six months, and by an independent third party auditor every year.

As part of its H&S program, ACMR has an incident reporting process in order to examine the causes of incidents. Incidents are evaluated based on their potential consequences and probability for recurrence. Employees are required to report all near misses and incidents to their supervisors. Supervisors must ensure that the near miss or supervisor's investigation report is completed. All incidents and near misses must be reported to the supervisor; incidents involving a visit to a medical clinic or hospital must be reported to their supervisor and the General Manager immediately.

10.2. COMPLIANCE

ACM Removals Ltd has recently been through an external audit to ensure compliance with OHSAS 18001:2007 Standard, Health and Safety at Work (Asbestos) Regulations 2016, WorkSafe Approved Code of Practice for Management and Removal of Asbestos, Health and Safety at Work Act, 2015, Health and Safety at Work (General Risk and Workplace Management) Regulations 2016 and other relevant New Zealand health and safety legislation, standards and codes of practice.

Management systems of ACM Removals Ltd have been formally assessed by International Certifications and found to comply with the requirements of OHSAS 18001:2007 Occupational Health and Safety Management Systems - Requirements.

Our International Certifications 18001:2007 Health & Safety certification demonstrates our commitment to productivity, quality and customer satisfaction, and that we carry out all asbestos removals with the highest consideration for health and safety.



11.0. VALUE ADDED

ACM Removals Ltd believes that many of the services offered can benefit the client in several different areas. By being one of the most diversified asbestos removal companies, ACMR management can offer added value in several different areas.

- Past Successes

It has always been the policy of ACMR to carry out work in a safe and technical manner. ACMR has always posted signage and safe work procedures in highly visible areas of the work site. ACMR works hard to maintain public relations with neighbouring residents and commercial or industrial businesses.

- Alliance Experience and Arrangements

ACMR has had extensive experience working as an alliance with other companies or contractors. If there are requirements of job that ACMR feels falls outside their capabilities, ACMR will team with an experienced contractor. ACMR carries 10 million public liability insurance and 8 million contractors professional environmental liability insurance.

- Invoice Processing & IT Capabilities

ACM Removals Ltd has developed an “online proprietary system” that enables accurate and valuable information to be stored for each job, including Quotes, WorkSafe Notifications, Asbestos Control Plans, Site Specific Safety Plans, important notes, pictures from sites, expenses etc. From this an invoice can be produced as required. This information is stored on a separate database and is accessible only to approved staff and managers.

12.0. CLOSURE

We trust this meets your current requirements. If you have any questions, or require further elaboration, please don't hesitate to contact our Auckland Office.

Respectfully submitted,

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